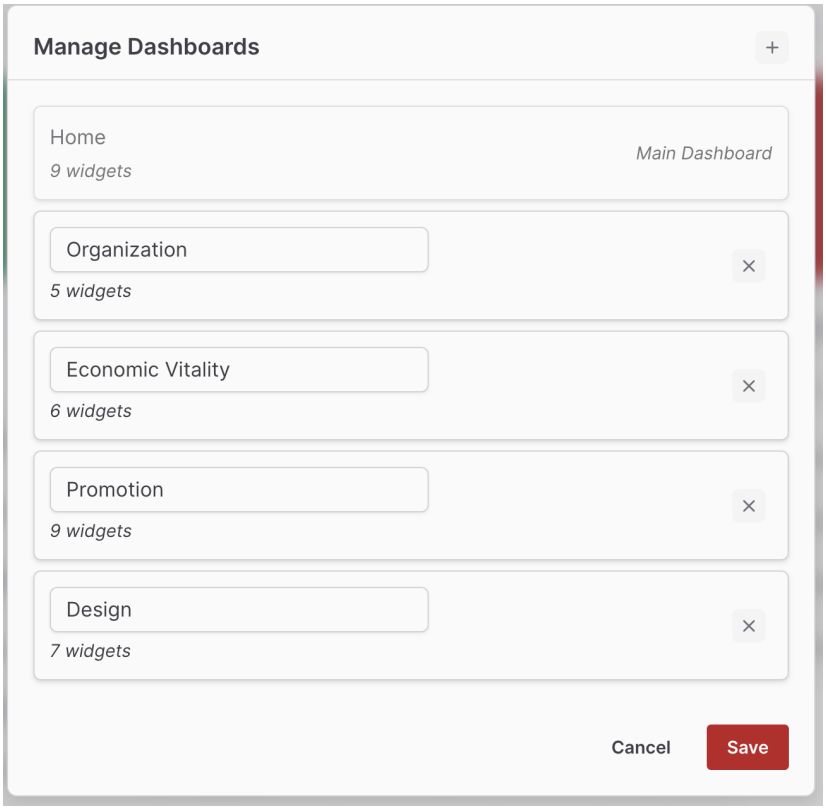
Dashboards

Dashboards are a way to display information that is already stored in the system on your screen. It is important to note that Dashboards are individual, and anything you set up will not be visible to any other user.

Everyone will have a default Home Dashboard. This is editable but is the only dashboard that cannot be deleted.

Users above "Volunteer" will also have an Organization, Promotion, Design, and Economic Vitality Dashboard by default. To edit, remove, or add Dashboards, from your Home screen click on the "Edit Dashboard" toggle.

Two icons will appear, a "+" button and a paper & pencil icon. This paper & pencil icon is the one to click on to edit the dashboards. This will open the dashboard editor.



This will show you all of your dashboards and how many widgets are on each dashboard.

To rename a dashboard, simply use the text box to edit the name.

To remove a dashboard, click on the "x" on the right side of that dashboard.

To add a new dashboard click on the "+" button in the upper right hand corner. A new line will appear and you can name that dashboard.

When you are done, click the save and your dashboards will be saved.

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